

# Dual Radio Microphone User Guide





Dual Radio Microphones are now available in select CATS (Centrally Allocated Teaching Spaces) including <u>Lecture</u> <u>Theatres, Active Learning Spaces, and all Hybrid Teaching Spaces.</u>



### Support and Resources (online) links

Visit <u>unsw.to/dualradiomic</u> to view a complete listing of CATS with Dual Radio Microphone. View <u>Quick Video Guide</u> on how to use Dual Radio Microphone when teaching in CATS.



## **Dual Radio Microphone Kit**

Dual Radio Microphone is a wireless audio 'kit' available in CATS that consists of two microphone devices:

> Lapel Microphone: To be worn by the Lecturer /Presenter when teaching a class or presenting to an audience.

> Handheld Microphone: To be used by students who are physically present in the room (in-person students) when participating in class discussion or Q&A activity etc. It can also be used as a second microphone for multiple presenters i.e., guest presenters, class tutor etc.



Dual Radio Microphone Kit Lapel + Handheld Microphones



Lapel Microphone

Presenter

To be worn by Lecturer/

Handheld Microphone To be used by in-person students/ Guest Presenter/ Tutor etc.



## **Dual Radio Microphone Best Practice**

The Dual Radio Microphone **must be used** so that students attending class in-person and online can hear you. Wearing the **Lapel Microphone** is important if the class is being:

- > Delivered in Hybrid or Online (via MS Teams, Zoom, Blackboard Collaborate Ultra) or/and
- > Livestreamed or recorded via Lecture Recordings<sup>+</sup> (Echo360)

The use of the **Handheld Microphone** is recommended by in-person students during class discussion/ Q&A or by a Guest Presenter/Tutor/Teaching Assistant when co-presenting, enabling online students the opportunity to engage in class activities.



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## Please note:

The original Belt Pack (Shure SL4) will no longer work in these Teaching Spaces.



## To Use:

> Simply take the Lapel Microphone out of the charging cradle and clip it on to yourself. Press the switch located at the top of the device to the **'On'** position.

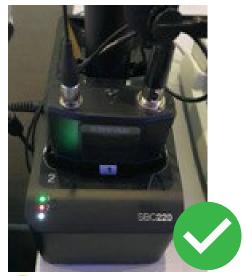
- > To use the Hand-Held Microphone take it out of the charging cradle, press the switch located on the front of the device to the 'On' position and speak into it.
- > If there is no sound, make sure you have pressed the switch to the **'On'** position and check that the Volume settings on the AMX Control Panel are not on mute.



## After Use:

Make sure to return the Lapel Microphone and /or Hand-Held Microphone to the charge cradle.

> Check that the red charge light switches on and is ready for the next user.







### Handy Tip:

**Technical Support:** 

Leave the microphone switched on when returning it to the charge cradle - it will automatically turn off.



## Please call ext. **54888** from the help phone located on the lectern.