

Dual Radio Microphone User Guide



Dual Radio Microphones are now available in select CATS (Centrally Allocated Teaching Spaces) including [Lecture Theatres, Active Learning Spaces, and all Hybrid Teaching Spaces.](#)



Support and Resources (online) links

Visit unsw.to/dualradiomic to view a complete listing of CATS with Dual Radio Microphone.

View [Quick Video Guide](#) on how to use Dual Radio Microphone when teaching in CATS.



Dual Radio Microphone Kit

Dual Radio Microphone is a wireless audio 'kit' available in CATS that consists of two microphone devices:

- › **Lapel Microphone:** To be worn by the Lecturer /Presenter when teaching a class or presenting to an audience.
- › **Handheld Microphone:** To be used by students who are physically present in the room (in-person students) when participating in class discussion or Q&A activity etc. It can also be used as a second microphone for multiple presenters i.e., guest presenters, class tutor etc.



Dual Radio Microphone Kit
[Lapel + Handheld Microphones](#)



Lapel Microphone
[To be worn by Lecturer/
Presenter](#)



Handheld Microphone
[To be used by in-person students/
Guest Presenter/ Tutor etc.](#)



Dual Radio Microphone Best Practice

The Dual Radio Microphone **must be used** so that students attending class in-person and online can hear you.

Wearing the **Lapel Microphone** is important if the class is being:

- › Delivered in Hybrid or Online (via MS Teams, Zoom, Blackboard Collaborate Ultra) or/and
- › Livestreamed or recorded via Lecture Recordings+ (Echo360)

The use of the **Handheld Microphone** is recommended by in-person students during class discussion/ Q&A or by a Guest Presenter/Tutor/Teaching Assistant when co-presenting, enabling online students the opportunity to engage in class activities.

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Please note:

The original Belt Pack (Shure SL4) will no longer work in these Teaching Spaces.



To Use:

- › Simply take the Lapel Microphone out of the charging cradle and clip it on to yourself. Press the switch located at the top of the device to the 'On' position.
- › To use the Hand-Held Microphone take it out of the charging cradle, press the switch located on the front of the device to the 'On' position and speak into it.
- › If there is no sound, make sure you have pressed the switch to the 'On' position and check that the Volume settings on the AMX Control Panel are not on mute.



After Use:

- › Make sure to return the Lapel Microphone and /or Hand-Held Microphone to the charge cradle.
- › Check that the red charge light switches on and is ready for the next user.



Handy Tip:

Leave the microphone switched on when returning it to the charge cradle - it will automatically turn off.



Technical Support:

Please call ext. 54888 from the help phone located on the lectern.